

MEETING OF THE CITY OF RUSHVILLE, INDIANA

BOARD OF PUBLIC WORKS AND SAFETY

AUGUST 17, 2021

5:30 P.M.

CALL TO ORDER: The Board of Public Works and Safety of the City of Rushville met on the above date and time at 330 North Main Street Suite 200 Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

ROLL CALL: Gary Cameron, Brad Berkemeier, and Phil King answered roll call. Darrin McGowan was not present. Also present was City Attorney, Julie Newhouse.

MINUTES: Cameron moved to approve the minutes of the August 3, 2021 meeting as presented. King seconded the motion. Motion carried.

MAYOR'S REPORT: None.

CLERK-TREASURER'S REPORT: None.

DEPARTMENT HEAD REPORTS:

Code Compliance – Director Jenkins said he is working on a safety manual for employees. He will send it out for review.

Park – Director Burklow reported that there will be a closeout walkthrough on the 25th at 9:30 for the Overlook and Gateway.

The trails have been resealed.

Burklow thanked Councilman Berkemeier for giving the PEO Group a park presentation last week while he was on vacation.

City Utility – Superintendent Shook handed out the July operating report for the Board to review. Shook informed the Board that both plants are in compliance.

He reported that they expect results from Wessler sometime in October regarding the Hydraulic Water Model. They repaired a filter on the wastewater side. He said both filters have tears in them. They will discuss the remedy tomorrow. He said there is no warranty but the filters normally last 7 years it has been 4 years. He hopes to have additional information at Monday's meeting.

Animal – Director Hanna reported that they currently have a lot of dogs.

Street – Mayor Pavey reported the following for Commissioner Miller: they are finishing up sidewalks; they have started gutting the old animal shelter. They will pour the concrete base for the utility's road cut in the 100 block of East Water tomorrow.

Fire – Mayor Pavey gave the following fire department report: Since August 4th there have been 6 employees off with Covid. All are have returned to work.

The resignation of Ryan Marcoux was presented affected August 19. Pavey said he would prefer that the employee contact HR before submitting a resignation to determine what is due the employee.

The Board was asked to accept the resignation of Josh Brown as Deputy Chief Medical as of August 3. He will remain a part time medic. Chief Munson would like to give the manager's pay of \$800.00 per year to Dean Wise to cover this position.

Cameron made a motion to accept the resignation of Marcoux with reimbursement to be worked out with HR. Berkemeier seconded the motion. Motion carried.

Cameron moved to accept the resignation of Josh Brown and to pay Dean Wise \$800.00 per year to fill the position of Deputy Chief Medical. King seconded the motion. Motion carried.

CITIZEN CONCERNS/COMMENTS: None.

Drainage Board – We have taken a look at the plans submitted by Laker. Their building is being built adjacent to some of our storm water structures. The plan does not have the ability to push storm water away as we were notified by Indot. We can upgrade a portion of it and if it lays out the way we intend we are comfortable with that. Mayor Pavey asked for permission to discuss this option with the contractor and Laker to see if we can come to an agreement. Cameron moved to allow the Mayor to have discussion with Laker and the contractor regarding the storm water drainage. Berkemeier seconded the motion. Motion carried.

UNFINISHED BUSINESS:

1. **Professional Services – On Call Agreement USI Review** - Corrections have been made.
2. **Personnel Policy Handbook** – The committee met August 13 and reviewed chapters 1-3. We will meet again September 3rd.
3. **Ambulance Contract Extension Conversations** – Nothing to report.

NEW BUSINESS:

1. **Monthly Project Claims** - Berkemeier moved to approve the claims as presented. Cameron seconded the motion. Motion carried.
 - Cherry Street Claims - \$2,222.50
 - Overlook - \$3,933.70

- Gateway - \$28,756.50
 - CCMG - \$7,726.00
 - Hunt Road - \$11,401.00 – City's portion - \$5,700.50
 - Sign & Post Replacement - \$3,738.36
2. **Police Hire** – Chief Tucker recommended to give a conditional offer of employment to Joseph Percell. Berkemeier moved to give a conditional offer of employment to Percell. Cameron seconded the motion. Motion carried.
 3. **Short Term Disability Request #2021-3** – A 30-day short term disability request was approved at the last meeting. The employee is still under doctor's care and is recovering. It is believed that this employee will be able to return to work September 4, 2021.
 4. **Short Term Disability #2021-4** – This is a new case, but Chief Tucker gave notice at the prior meeting that this would be coming before the Board. He received the paperwork yesterday. The documentation was complete and in order. Cameron moved to allow 30 days of short-term disability to case #2021-4 beginning September 4 – October 14, 2021. Berkemeier seconded the motion. Motion carried.
 5. **Willow Street Sale of Property (SW corner of 12th & Willow)** - This property was gifted to the City. An adjacent property owner is interested in purchasing the property. We have an appraisal. Berkemeier made a motion to approve starting the RFP process on this property. King seconded the motion. Motion carried.
 6. **Joint Special Meeting** – There will be a joint meeting with the Utility Board and the Board of Works on August 23rd.
 7. **Waste Management Contract** – Pavey said our concerns have been answered and we are prepared to sign the contract.

Covid-19 Update – The virus is becoming very active again. Mayor Pavey stressed the importance of getting vaccinated.

ITEMS NOT KNOWN IN ADVANCE: None.

ADJOURN: There was nothing further to come before the Board; Berkemeier moved to adjourn. The meeting adjourned at 5:54 p.m.